



Web TimeOff Version 1.5 Release Notes

Welcome to version 1.5 of Web TimeOff. These release notes provide information on the new features and enhancements that have been included in version 1.5.

For further information on these or any other issues, contact Replicon Customer Support at:

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What's New in Web TimeOff Version 1.5

The following new features are available in version 1.5 of Web TimeOff:

- **The ability to carry over an existing time off balance to a new period**
When making changes to the time off settings for an employee, the balance that exists from a previous period can be carried over as the starting balance for the new settings.
- **Customizable weekly days off at the system and employee level**
Non-working days in the week can now be customized for each employee. These days are not counted as time taken off when included in a time off request. Weekly days off can also be set at the system level, which are used as the default when adding new employees.
- **Improved data validation and user feedback when importing employees**
Web TimeOff offers improved verification of data being imported, which prevents invalid values from being introduced into the system. In addition, comprehensive error messaging is provided and failed entries are now isolated in a secondary CSV file, allowing users to quickly locate and resolve errors.
- **Simplified Time Off Summary report**
The *Time Off Summary* report has been simplified with the introduction of the *Change at Reset* column, as a replacement for the *Reset Gained* and *Reset Lost* values. This new field indicates the amount by which the employee's time off balance changes when a reset occurs, using a positive value to indicate a gain in the balance and a negative value to indicate a loss.
- **New utilities to assist system administrators**
A Windows-based utility, SendWelcome, is now provided with Web TimeOff. This tool provides system administrators the ability to better manage when email notifications are sent to welcome employees to the system. In addition, a backup user account is now automatically created during installation. This account can be used to restore the system administrator account when it has been inadvertently deleted or modified. The password for this account, which is under the User Name `root`, is specified during installation.